

Part-Time Public Works Maintenance Worker

General Statement of Duties

Performs unskilled manual work in the collection and disposal of garbage and refuse and in mowing and trimming Town properties and rights of way up to 20 hours per week for part-time.

Distinguishing Features of the Class

Employees in this class work as a member of a crew to perform manual labor involving the collection and disposal of municipal solid waste. Employees ride and walk extensively over established routes to collect refuse by rolling cans and lifting bags and small piles of yard debris into truck. When not collecting refuse, employees may work with a driver to collect yard debris and limbs or mow and trim Town properties or rights of way. Employees are subject to the hazards of sanitation and streets work including working in outside environments, in extreme hot and cold weather, and exposure to noise, vibration, moving mechanical parts, atmospheric conditions, oils, skin irritants, and narrow passageways. Work is also subject to the final standards of OSHA on blood borne pathogens. Work is performed under the supervision of the Streets and Sanitation Supervisor and is evaluated by observation and customer feedback to determine the effectiveness of collection and mowing duties.

Duties and Responsibilities

Essential Duties and Tasks

Rides and walks extensively along a designated route to collect garbage and refuse; rolls cans to truck and empties refuse containers into a rear packer truck; operates packer mechanism; cleans area around containers and picks up dropped trash; assists in emptying load.

Mows, trims, and cleans Town properties and/or rights of way; uses riding mowers, push mowers, weed eaters and manual tools such as shovels, pitchforks and brooms to clean sidewalks and streets.

May work on a crew to collect and dispose of yard waste; loads tree limbs and brush; cleans up street area; vacuums leaves into leaf truck.

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Directs traffic and guides truck operator in congested areas.

Informs supervisor of substandard refuse containers.

Assists in washing and cleaning of sanitation trucks.

Participates in stocking warehouse when supplies are delivered.

Assists with other public works crews as needed; moves and erects bleachers, barricades, etc.; relocates porta-johns and other tasks as needed.

Additional Job Duties

Performs other duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills, and Abilities

Working knowledge of the methods and techniques applied in the loading and unloading of garbage and refuse along an assigned route.

Working knowledge of the occupational hazards and necessary safety precautions of refuse collection work.

Working knowledge of the Town's solid waste collection regulations.

Ability to perform continuous heavy manual labor at a steady pace and in varying weather conditions.

Ability to walk for extensive periods of time.

Ability to operate riding and power mowers, weed eaters, and hand tools to perform grounds maintenance of Town properties, ball fields, and rights of way.

Ability to understand and follow instructions.

Ability to communicate effectively with the public to respond to inquiries about collection schedules and waste collection requirements.

Ability to cooperate and work as a team member in carrying out assignments.

Ability to establish and maintain effective working relationships with supervisors, coworkers, and the general public.

Physical Requirements

Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, and hearing.

Must be able to perform heavy work exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Must possess the visual acuity to determine accuracy, neatness, and thoroughness of the work performed, operate power tools, and equipment and distinguish safety hazards which may affect self and others.

Education Requirements

Graduation from high school or GED program.

Additional Requirements

Possession of a valid North Carolina Class B Commercial Driver's License is preferred.

Hiring rate for this position is \$17.58 per hour, with a 5% increase following the probationary period. Applications may be obtained at the Town of Dallas Administrative Offices located at 210 N. Holland St., Dallas, NC 28034 or at www.dallasnc.net. Completed applications can be emailed to jobs@dallasnc.net or turned in at the Administrative Offices. Open until filled. EOE